

Kamloops – South Thompson Mapping and Capacity Partnership

Meeting Summary

Partnership Meeting of December 15, 2004

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University College of the Cariboo, Kamloops

Purpose of meeting:

To review continuing progress on our first project, the Habitat and Land Use Atlas, and confirm next steps.

1. Welcome and introductions:

- Brianne Smith, providing coordination support,
- Sarah McNeil, Education and Outreach Coordinator, will now be representing the Grasslands Conservation Council of BC
- Mike Zuniga, GIS Coordinator of Terasen Pipeline's Calgary office
- Peter Peller, UCC/TRU library

Meeting participants:

Dave Whiting	Coordinator, UCC/TRU	Brianne Smith	Coordination support
Tom Waldichuck	Geography, UCC/TRU	Peter Peller	Library, UCC/TRU
Sarah McNeil	GCC	Nichole Rae	Ducks Unlimited Canada
Rick Howie	Kamloops Naturalist Club	Bob Scheer	GIS/GPS Consultant
Dianna Stoopnekoff	Terasen Pipelines	Mike Zuniga	Terasen Pipelines
Dean Watts	Fisheries and Oceans Canada	Brad Mason	Fisheries and Oceans Canada/Community Mapping Network
John Popoff	City of Kamloops	Graham Strachan	Minsitry of Agriculture, Fisheries and Food

2. Review/confirm agenda

- Update on Kamloops Naturalist Club pilot added
- Discussion on bringing tourism interests into partnership added

3. Partnership Vision and brochure

- Vision needs to be revised and rewritten – brochure is an outcome of revised vision
- Vision includes both the vision for the partnership and the vision for the atlas project
- Partnership vision includes not only undertaking projects such as the atlas, but also provides a forum for developing partnerships to acquire information through cost sharing such as air photos, satellite imagery, new inventory, etc. New information could also come through the incorporation of UCC/TRU student and faculty research
- The names of the partnership and the atlas should probably be left to later when vision is clearer – working titles could be “Kamloops Capacity Partnership” and the atlas could be “Kamloops-South Thompson Sustainability Atlas”
- Focus of vision should be outcomes of the atlas project that increase the capacity for decision making
- There needs to be a focus on the end user (the decision makers) of the product, and meeting the goals of the end user
- The atlas product must be public friendly
- The product should be useful to the university for both teaching and research
- John Popoff believes that the process is as important as the product
- The partnership can be seen as building bridges between organizations
- There is an expanding focus of the atlas project continues to evolve beyond habitat, - an example of this is Peter Peller’s potential socio-economic layers based on Statistics Canada census information
- Stewarding the data (including maintaining metadata) is a major issue over the long term. Our web atlas, as much as practical, should function through links to other servers where other groups steward their data. That way proper custodianship of the atlas page is maintained with minimum effort
- UCC/TRU has provided web space to support the partnership. The atlas, hosted by the Community Mapping Network and its server, would be a link on this website. It was suggested that the Partnership website on the UCC server (perhaps under the UCC library umbrella) would be a source for downloading GIS coverages (through FTP and/or zip files) for users wishing to utilize the functionality of GIS software rather than the web atlas
- **ACTION: When coordination funding is in place, revising the vision will be a priority project of the coordination team and will include themes from the discussion above**

4. A Statement of Cooperation. Do we need one?

- The purpose of the statement is to maintain partnership focus
- This could be beneficial in our case because the partnership is so large and diverse
- The purpose of the partnership is to foster the sharing of information, not to debate over how partners should use information
- Brad has a draft of a Charter that is already in place and used by the Community Mapping Network, he will give a copy to Dave
- The Grasslands Conservation Foundation believes that a cooperation statement would be very beneficial in keeping focus by sharing a common mission statement. Sarah will provide an example to Dave
- **ACTION: Dave will provide a draft “Statement of Cooperation” to the next meeting of the partnership**

5. Kamloops – South Thompson Habitat and Land Use Atlas Project Workplan

- a. update on funding proposals for Phase 1
 - The partnership has received \$5000 from Terasen Pipeline
 - There is a possible \$5000 to come from BC Hydro
 - There is a possible \$10,000 to come from the BC Government (MWLAP)
 - There is a possible \$1000-3000 to come from NRSC at UCC
 - The Real-estate Foundation Application needs to be revised and resubmitted (**ACTION: Dave Whiting and Bob Finley of TNRD**)
 - The partnership needs to get the proposals in for phase 2
 - There needs to be some funding sensitivity as some of the partners may be seeking funding for their own organizations.
 - The coordinator will discuss potential funding applications with partners prior to submission
- b. update on data dictionary – confirming criteria for selecting map layers for Phase 1 and Phase 2
 - Christian St. Pierre is now compiling the data dictionary
 - It is currently in excel spreadsheet format with auto sort
 - The spreadsheet will help the partnership figure out what layers they want on the atlas, prioritize tasks, and allocate monies
 - There is a lot of suitable map information available, the partnership must decide what should be included in the project

- Brad confirmed that the AutoDesk software used for the atlas can link to the SDE Geo Database format used by MSRM
 - Cadastre layer for City of Kamloops is already in the atlas. Can this layer be included for the TNRD portion? **(Action for Christian)**
 - The vision is critical to the layer selection process
 - There are data gaps, area which need to identified and filled. UCC/TRU can play a role here
- c. resourcing Phase 1 – skills and tools needed
- A workstation is required for Christian - Ducks Unlimited has available a suitable workstation with a computer, internet access and Arcview on a temporary basis
 - The partnership confirmed that the workstation available at Ducks Unlimited Canada meets our technical requirements for Phase 1.
 - There is some interest in creating ongoing databases online so that the information can be continually updated
 - Missing data must be identified and a plan must be developed regarding how to collect it and where to feed it
 - A January workplan needs to be put together for further developing the data dictionary
- d. potential layers from Terasen Pipelines (Mike Zuniga), MSRM, UCC/TRU (Peter Peller), others?
- MSRM -Two resources that may be beneficial are Energy Mines and Resources which has a direct link to a provincial database, and MSRM which has some local layers (must decide which layers would be beneficial) Dave and Christian met with MSRM staff on Dec 14
 - There is a mechanism in place for data sharing between our partnership and MSRM
 - UCC/TRU - Peter Peller plans to develop socio-economic layers developed from census data (potentially starting at 1986)
 - There are hundreds of criteria that could be used for deriving map layers
 - Peter welcomed input from the partnership regarding the types of thematic maps he will develop
 - **ACTION: Dave will work with Peter to help structure the discussion of the partners around potential socio-economic layers**

- Rick Howie updated the partnership on recent discussions he has had with Will Robbins, a GIS analyst who wishes to be involved as a volunteer helping the Kamloops Naturalist Club get local data into the atlas. The avian database of Rick Howie's is an excellent pilot.
- Another component of our website/atlas can be pointing users through links to other sources of information such as the Discovery Service on the Land Information BC portal

e. priorities when allocating our funds in Phase 1

- Supporting the work that is being done currently, vision work, funding proposals and partnership development, as well as the web authoring by the Community Mapping Network
- The bulk of the work is in the data dictionary
- Creating map layers from Rick Howie's avian database as a first example of "locally developed" map information
- Not all money collected from phase 1 needs to be spent on phase 1
- Monies raised in phase 1 can be used to leverage funding for phase 2
- There is the potential to develop the "3 d fly through model" but some were skeptical as to what it adds to the project and if it is needed.
- Terasen Funds will be managed and disbursed through UCC/TRU

f. project charter – do we need one? (***deferred to next meeting***)

6. Tourism interests – bringing them into the partnership (***deferred to next meeting***)
7. Schedule for upcoming meetings (***deferred to next meeting***)